

Special Orders Form — Custom Signs

EMAIL COMPLETED FORM TO: FMSPECIALORDERS@HDSUPPLY.COM

REQUEST TYPE: ☐ Order ☐ Quote

ACCOUNT NUMBER

ORDER DATE

PURCHASER NAME

PO NUMBER

SALES REP NAME

SALES REP PHONE NUMBER

SHIP TO (Property Name)

SHIPPING ADDRESS

CITY

PHONE

STATE

ZIP

EMAIL ORDER CONFIRMATION TO: NAME: _____ EMAIL: _____

CUSTOM SIGN INFORMATION

Other size and material options can be ordered.
Please complete the worksheet below
to get a quoted price.

Size:

Width: _____ Height: _____

Materials available:

- | | |
|--|---|
| <input type="checkbox"/> Plastic | <input type="checkbox"/> .063 Aluminum |
| <input type="checkbox"/> Polyethylene | <input type="checkbox"/> Clear PVC (Deco) |
| <input type="checkbox"/> .040 Aluminum | <input type="checkbox"/> Adhesive Vinyl |

Corner Rounding (1/2" Radius): Yes ____ No ____

Reflective (Metal Only): Yes ____ No ____

Lettering Color: ☐ Black ☐ Red ☐ Green ☐ Cobalt Blue ☐ Orange ☐ Brown ☐ Purple

Background Color: _____

Quantity: _____

Hole Punching (Standard on most metal signs)

- | |
|--|
| <input type="checkbox"/> 2 holes centered on top and bottom
(standard on 12" x 18" and 18" x 24" metal signs) |
| <input type="checkbox"/> 4 holes in corners (standard on 10" x 14" metal signs) |

PROPOSED SIGN LAYOUT

CUSTOM SIGN ORDER TERMS

Due to the custom requirements and lead times, cabinet door and drawer front orders may not be cancelled and doors and drawer fronts are not returnable. Additional charges may apply for changing sizes or quantities after the initial order is placed and will require a new worksheet. Delivery times may vary, and freight charges may apply. Please inspect orders if there is any damage so proper credit can be issued. ***By signing below you agree to the terms stated above and that all measurements shown above are correct.***

ACCEPTED BY: _____

Name (PLEASE PRINT)

Signature

DATE: _____