

## SPECIAL ORDERS FORM — WINDOW SCREENS

EMAIL TO [FMSPECIALORDERS@HDSUPPLY.COM](mailto:FMSPECIALORDERS@HDSUPPLY.COM)

PLEASE NOTE: All requests for custom items will be presented as a quote. Requests will not be placed directly on order without review and approval.

### SHIPPING ADDRESS

SAME AS ACCOUNT

ORDER DATE

ACCOUNT NUMBER

PO NUMBER

CUSTOMER NAME

CUSTOMER PHONE NUMBER

SALES REP NAME

SALES REP PHONE NUMBER

SHIP TO (Property Name)

SHIPPING ADDRESS

CITY

PHONE

STATE

ZIP

EMAIL QUOTE CONFIRMATION TO: NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### WINDOW SCREENS MUST BE ORDERED IN MULTIPLES OF 10 SCREENS OF THE SAME SIZE

#### FRAME SERIES

##### Required

Example: "SH2- Single-Hung Screen"

Visit [Ritescreen.com](http://Ritescreen.com) and view catalog for full window frame series offerings and descriptions.

#### FRAME COLORS

Visit [Ritescreen.com](http://Ritescreen.com) to view colors available for each frame type.

- White
- Black
- Almond
- Clay
- Bronze
- Mill (Not available in all regions. Aluminum frames only.)
- Gray (Not available in all regions. Steel frames only.)
- Other \_\_\_\_\_ (Subject to regional availability.)

#### SCREEN MATERIAL

Visit [Ritescreen.com](http://Ritescreen.com) catalog for alternate options.

- Charcoal Fiberglass (Standard)
- Charcoal Aluminum
- Black Solar
- Bright Aluminum (Not available in all regions.)
- Other \_\_\_\_\_ (All options are charcoal color.)

#### CROSSBAR

Recommended if width or height exceed 40". Crossbar installed:

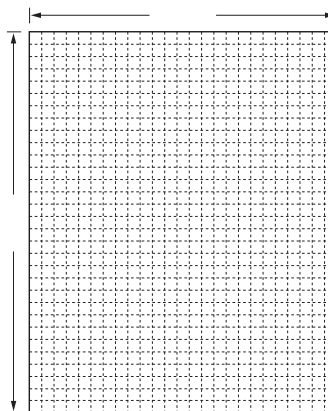
- Yes
- No

#### DISCLAIMER

If using a 3/8" with lip frame, measurement must be taken from lip to lip.

#### MEASUREMENTS

Measure width and height to nearest 1/8" and record at below right.



**NOTE:** Please indicate hardware required by placing letter of item (below) at the install point on the diagram.

#### SCREEN THICKNESS

- 5/16"
- 3/8"
- 7/16"

QUANTITY: \_\_\_\_\_

Must be ordered in multiples of 10 of same size.

WIDTH: \_\_\_\_\_

HEIGHT: \_\_\_\_\_

### WINDOW SCREEN ORDER TERMS

Due to the custom requirements and lead times, window screen orders may not be cancelled and window screens are not returnable. Additional charges may apply for changing sizes or quantities after the initial order is placed and will require a new worksheet. Delivery times may vary, and freight charges may apply. If ordered, you must inspect product for damages upon receipt. Any damage must be noted when signing for delivery so credit can be issued. **By signing below, you agree to the terms stated above and that all measurements shown above are correct.**

ACCEPTED BY: \_\_\_\_\_

Name (PLEASE PRINT)

\_\_\_\_\_  
Signature

DATE: \_\_\_\_\_